Employment Opportunity

Director of Social Activities

Widening Adult Vital Experiences, Inc. (WAVE)

Widening Adult Vital Experiences, Inc. (WAVE) is a Tallahassee private nonprofit organization dedicated to advancing social skills and preventing social isolation in adults with developmental disabilities. WAVE is seeking an employee to serve as Director of Social Activities to arrange and conduct ten monthly social outings a year. Responsibilities include: soliciting and arranging event venues, purchasing food, drinks, and supplemental materials (paper products, cutlery, decorations, etc.); arranging entertainment as needed; facilitating the events and cleanup; and, submitting appropriate reports. Salary is $300 per monthly event. EOE. Request an employment application from William DeAngelis, Ph.D., J.D., Interim Executive Director, WAVE, P.O. Box 20044, Tallahassee, FL, 32316 or william.deangelis@comcast.net.