

VITA
JANUARY, 2011

DONNA M. KELLEY
COLLEGE OF SOCIAL WORK
FLORIDA STATE UNIVERSITY
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EDUCATION

Master's Degree in Social Work, Florida State University, Tallahassee, Florida-
December, 1989

Bachelor of Arts, Psychology, Belmont Abbey College, Belmont, North Carolina-
May, 1980

Extensive professional development training classes, seminars, and conferences-
1990 to present

TEACHING EXPERIENCE

Assistant, Florida State University College of Social Work, September, 2004 to
present.

Teach courses in the FSU College of Social Work Distance and Online Program
of Studies.

Courses taught: Human Behavior and the Social Environment, Family Violence,
Graduate and Undergraduate Field Instruction; Advanced Integrative Seminar,
and BSW Seminar.

Adjunct Professor, University of North Florida, Department of Anthropology,
Criminal Justice, and Sociology, Jacksonville, Florida, August, 1993 to 2002.

Courses taught: Family Violence, Child Abuse and Incest, Social Work As A
Profession, Victimology, and Field Techniques.

PROFESSIONAL EXPERIENCE

Area Coordinator, Florida State University College of Social Work, Online
and Distance Learning Masters of Social Work Program, Jacksonville,
Florida, September, 2004 to present.

Provide teaching, recruiting, field instruction, and advising to FSU students in the

Jacksonville area.

Develop field placement opportunities for students, and provide supervision to students in field placement agencies in the community.

Guidance Counselor, Diocese of St. Augustine, Florida, August, 2005- June, 2008

Provided individual and group counseling to elementary school children

Assistant Principal, Cathedral Parish School, St. Augustine, Florida, May, 2007- June, 2008

Provided administrative services and development training for faculty, students, and parents in an elementary/middle school.

Director, Victim Witness Advocate **Unit, State Attorney's Office**, Jacksonville, Florida, April, 1983 to September, 2004.

Directed prosecutor based victim services for a tri county area

Provided crisis intervention and guidance to children and their families through the Criminal Justice System

Provided grief counseling to individuals, schools, and community groups

Provided advocacy to crime victims and their families

Supervised thirteen advocates

Provided training to law enforcement and the community on victim issues

Wrote federal grants, successfully securing funds for victim services

Provided a leadership role in public relations and conference event planning.

HONORS

1999 and 2000- Mayor's Victim Assistance Advisory Council, Annual Luncheon Chair Recognition

1996- United States Olympic Torchbearer

1993-Florida Network of Victim Witness Services, Inc. Conference Award

1985- Victim Advocate Excellence Award, City of Jacksonville- presented with key to the city.

PROFESSIONAL/COMMUNITY SERVICE

Parent Volunteer, Bishop Kenny High School- 2011

School Volunteer, San Jose Catholic School, 2000- present

Diocesan Review Team, Diocese of St. Augustine, Florida- 2002 to present

Northeast Florida Crisis Response Team, 2002 to present

Cub Scout Camping Coordinator, Pack 139, 2003 to 2006

San Jose Catholic Home and School Association Board Member, May,
2003 to May, 2005

Jacksonville Mayor's Victim Assistance Advisory Council, 1995-2003

Florida Network of Victim Witness Services, Board of Directors, 1989 to 2000
President, 1994-1996