



Job Description

Job Title: [Registered Intern](#)

License: [Registered Clinical Social Worker Intern License, RCSWI](#)

The basic functions of the Registered Intern are to provide assessments, treatments, psychotherapy, case management, and referrals to a broad range of clients, including those which are severely mentally ill and those dealing with adjustment issues. Individual, couples, family, and group therapy are available forms of treatment provided by Registered Interns. Clients can range in age from young children to the elderly. Support and education are provided to the significant others of the clients as well. Additionally, the licensed therapist will provide case management services and crisis intervention as needed. All services are provided in accordance with professional ethics and boundaries.

BRIEF BREAKDOWN OF DUTIES

1. Interview clients to obtain information concerning social history, treatment, and other pertinent information.
2. Plan and administer therapeutic treatment, behavior modification, and stress management therapy to assist clients in developing/displaying appropriate behaviors.
3. Clinically evaluate patients to detect indications of abnormal physical or mental behavior.
4. Review results of psychological evaluations and evaluations from community providers to assess client needs.
5. Change method and degree of therapy when indicated by client reactions and needs.
6. Discuss progress toward goals and objectives, such as medication regimen, family relationships, educational programs, social development, discharge plans or other behavioral problems, with clients.
7. Consult external community providers concerning treatment plans and for coordination of care, as required.
8. Maintain regular contact with other agencies and professionals regarding client progress in the therapeutic treatment milieu through phone calls, letters, and/or monthly reporting.
9. Refer clients to supportive services to supplement treatment and counseling, as needed.

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SUPERVISION RECEIVED

Registered Interns are required to meet with the Clinical Director, on a monthly basis, to review treatment planning and coordination of care for patients. Case by case supervision is also provided, as needed. Situations in which clients are not responding to treatment are to be reported to the Clinical Director immediately. Unethical or illegal issues, and/or any perceived threat to clients or other individuals are to be reported to the Clinical Director immediately. Treatment records may be reviewed at any time.

POSITION REQUIREMENTS

- a) Master's degree in Mental Health Counseling, Social Work, or Marriage and Family Therapy, or related field.
State of Florida Registered Intern License
- b) Clear AHCA Level II Background Screening

KNOWLEDGE, SKILLS, AND ABILITIES

- 1) Ability to understand and follow directions from supervisors, as well as comply with agency and county directives, state laws, licensing rules and regulations, and certification standards that cover mental health, AODA, and the chronically mentally ill.
- 2) Maintain electronic case records that are in accordance with HIPAA guidelines and other federal and state regulations.
- 3) Demonstrates excellent verbal skills (essential to communicate clearly with clients and other staff members).
- 4) Ability to read and understand clinical reports and professional literature.
- 5) Knowledge of the spectrum of mental illness, symptomatology, psychotropic medications, and the problems presented in adjusting to life cycle changes.
- 6) Knowledge of lifespan issues from child development to issues of aging.
- 7) Ability to articulate a coherent philosophy regarding a psychotherapeutic approach or approaches within generally accepted practices of psychotherapy.
- 8) Ability to accurately recognize crisis situations, assess potential danger to clients and/or others, and effectively intervene, complete Baker Acts, and assist with hospital transportation, as needed.
- 9) Ability to recognize dual diagnosis and substance abuse problems.
- 10) Ability to work as part of a mental health team.

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- 11) Ability to relate to administrative staff in a professional and appropriate manner.
- 12) Demonstration of licensure free from any record of ethics and boundaries sanctions or reports of any type of client abuse.

WORK ENVIRONMENT

The work locations are: 1951 NW 17th Ave. Miami, FL 33125 and 10691 N. Kendall Dr. Miami, FL 33176. Registered Interns may choose their location preference, but some work may take place at the unchosen location as agreed to and deemed necessary.

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